

ECC - B User Manual

Bureau of Immigration



Table of Contents

E - Services Navigation and Registration	3
E - Services Account Login	4
Client Personal Information	5
List of Available Online Services	6
ECC - B Instructions	7
ECC - B File Upload Process	7
Payment Portal and Email Confirmation	8



User Manual

- 1. Navigate to <u>https://e-services.immigration.gov.ph/</u>.
- 2. If you are a first-time user, click the Register button.
- 3. Fill in the required information in the provided data fields.

Please be advised that when using online payment methods on this website, an additional charge may apply. This supplementary fee covers transaction pro				
by the payment service provider. We strive to maintain transparency regarding any extra costs associated with online transactions.				
Kindly review the payment details before completing your transaction to ensure awareness of any additional charges that may be applied. If you have an regarding the payment process or associated fees, please feel free to contact our customer support team for assistance.				
For the best experience, please update your browser to the latest version and clear your browser history and cache. (Press CTRL + F5 on your computer).				
We appreciate your understanding and thank you fo	r choosing our services.			
Bureau of Immigration, Republic of the Philippines				
Login L Register	REGISTER BUTTON			
	REGISTER DOTTON			
ccount Type: *	CHOOSE INDIVIDUAL FOR THE ACCOUNT TYPE			
Select Value				
hilfur Card Number (Ontinent): 🕈				
hilsys Card Number (Optional): 🜒				
Enter a valid PhilSys Card Number				
iven/First Name: *	Middle Name:			
First Name	Middle Name			
ist Name: *	Date of Birth: *			
Last Name	dd/mm/yyyy			
2X. *	Civil Status: *			
Select Value	✓ Select Value			
ountry of Birth: *	Country of Citizenship: *			
Select Value	← Select Value			
ontact Number: *				
+63				
rmat: (+639000000000)				
nail Address: *	Verify Email Address: *			
ainthard@gmail.com	Verify Email Address			
assword: *	Verify Password: *			
	Verify Password			
	I'm not a robot			

🚀 Register





4. A confirmation message will appear upon successful registration.



5. Click the login button and enter your newly registered credentials .

NOTE: For already registered users, skip the registration step and proceed directly to this step.

Login Register	LOGIN BUTTON		
Email Address: *			
aintd@gmail.com			
Password: *			
Remember Me?	SELECTING THIS BOX WILL ENABLE THE SYSTEM TO SAVE YOUR LOGIN CREDENTIALS FOR FUTURE USE		
🚽 Login			



6. Read the 'Disclaimer' for detailed instructions and additional information.

7. Review the personal information generated by the system for accuracy, and make any necessary updates.

8. Click 'Update Profile' to confirm the changes.

Please be advised that when using online payment methods on this website, an additional charge may apply. This supplementary fee covers transaction processing costs incurred by the payment service provider. We strive to maintain transparency regarding any extra costs associated with online transactions.					
Kindly review the payment details before completing your transaction to ensure awareness of any additional charges that may be applied. If you have any inquiries or concerns regarding the payment process or associated fees, please feel free to contact our customer support team for assistance.					
For the best experience, please upda computer).	ate your browser to the latest v	ersion and clear your browser history and ca	ache. (Press CTRL + F5 on you		
We appreciate your understanding ar	nd thank you for choosing our s	ervices.			
Bureau of Immigration, Republic of th	e Philippines				
Lupdate Profile	Password CLIE	ENT PERSONAL INFORMATION			
Bhilfur Card Number (Optional)					
Filisys card Number (Optional).					
Enter a valid PhilSys Card Number					
Enter a valid PhilSys Card Numbe			× .		
Given/First Name: *		Middle Name:	~		
Given/First Name: *		Middle Name: REYES	*		
Given/First Name: *		Middle Name: REYES Date of Birth: *	*		
Given/First Name: *		Middle Name: REYES Date of Birth: * 14/01/1982			
Given/First Name: * JUAN Last Name: * CRUZ Sex: *		Middle Name: REYES Date of Birth: * 14/01/1982 Civil Status: *			
Given/First Name: * JUAN Last Name: * CRUZ Sex: * MALE	⊗ -	Middle Name: REYES Date of Birth: * 14/01/1982 Civil Status: * MARRIED			
Given/First Name: * JUAN Last Name: * CRUZ Sex: * MALE Country of Birth: *	⊗ -	Middle Name: REYES Date of Birth: * 14/01/1982 Civil Status: * MARRIED Country of Citizenship: *			
Given/First Name: * JUAN Last Name: * CRUZ Sex: * MALE Country of Birth: * PHILIPPINES	⊘ -	Middle Name: REYES Date of Birth: * 14/01/1982 Civil Status: * MARRIED Country of Citizenship: * PHILIPPINES	 ✓ ✓ ✓ ✓ ✓ ✓ 		
Given/First Name: * JUAN Last Name: * CRUZ Sex: * MALE Country of Birth: * PHILIPPINES Contact Number: *	⊗ -	Middle Name: REYES Date of Birth: * 14/01/1982 Civil Status: * MARRIED Country of Citizenship: * PHILIPPINES	 ✓ ✓ ✓ ✓ ✓ 		
Given/First Name: * JUAN Last Name: * CRUZ Sex: * MALE Country of Birth: * PHILIPPINES Contact Number: * +630927209856	⊗ -	Middle Name: REYES Date of Birth: * 14/01/1982 Civil Status: * MARRIED Country of Citizenship: * PHILIPPINES			
Given/First Name: * JUAN Last Name: * CRUZ Sex: * MALE Country of Birth: * PHILIPPINES Contact Number: * +630927209856 format: (+63900000000)	⊗ -	Middle Name: REYES Date of Birth: * 14/01/1982 Civil Status: * MARRIED Country of Citizenship: * PHILIPPINES	 ✓ ✓ ✓ ✓ ✓ 		





9. A notification will appear confirming that the client profile has been successfully updated. NOTE: If there are no updates required to the client's profile information, skip steps 7 and 8.

	visa.			
uesting for an	WAIVER OF E	XCLUSION GROUND children below fifteen (15) years of age who are unaccompanied by or no	t coming to a	2 Update Profile
in the	parent, are classified a STUDENT VIS Online application for a higher than high school		study	PhilSys Card Number (C Enter a valid PhilSys
		Success!		Given/First Name: * JUAN
		Your profile has been successfully updated.		Last Name: *
		ок		CRUZ
				Sex: *
				MALE
				Country of Birth: *
				DHILIDDINES

10. Click the 'ECC - B' icon from the list of available online services on the E-Services main page.





ONLINE TRANSACTION

ECC - B

11. Read the 'Instructions' for detailed information about Emigration Clearance Certificate - B application.

Instructions		
Who can apply for Special Study Permit?		
All foreign nationals, who are:		
Below eighteen (18) years of age:		
Enrolled and admitted in a non-degree course;		
Enrolled and admitted in a short course of less than one (1) year;		
A trainee/intern for purposes of completing a degree course; and	~	
 Enrolled in aviation or flying schools for the purpose of completing the required number of flying hours. 		
nous	-	
The following foreign nationals shall be exempt from securing Student Visa and Special Study		
Permit (SSP):		
Tertiary enrolment in the Philippine schools of the spouses and unmarried dependent children below		
twenty-one (21) years old:		
 A permanent foreign resident; 		
 Foreign nationals with valid working visas under Section 9(d), 9(g) and 47(a)(2) of Commonwealth Act No. 512, as amended; 		
 Personnel of foreign diplomatic and consular missions residing in the Philippines; 		
 Personnel of duty accredited international organizations residing in the Philippines; 		
a Waldow of Davidant Visa (CIDVA) and Cassial Dationa's Davidant Visa (CCDVA) and		
✓ I UNDERSTAND		

12. Fill in all the required fields in the 'Emigration Clearance Certificate - B' tab and upload necessary document in the 'Select a File' button located in bottom left corner of the page then click 'Proceed'.

Emigration Clearance Certificate - B				the Emigration Clearance Certificate $\cdot \theta + \text{index}$
Emigration Clearance Certificate - B				1
Application Information				
ACR I-Card Number: 1	Peopert Number: 1			
F0000284742	m123456			
Loi Netter *	Cheruf Inc. Name: 1		Mittile Netter	
0.v	A set		largan	
convoltable -	Sec.1		contry of Giornitips	
10,00,71907	MAL	0 -	ANXING	0 .
Intended Date of Travel From and To The Philippines				
witended bate Of Departure 1	Expected Date Of Amvat 1			
24/01/2025	80/91/1623			
				of same



ONLINE TRANSACTION

ECC - B

13. A success message will appear, confirming that the application has been successfully submitted.

ion for chi	Idren below fifteen (15) years of age who are unaccompanied by or not con evolution	ning to a
IT VIS.	\checkmark	study
	Success!	
	Your application has been successfully submitted! Kindly pay the fees found in the OPS page	
	ок	

14. Select a payment option to proceed to the payment portal.

15. A confirmation message will appear for the successful payment, and an email containing the official receipt (OR) of the ECC - B transaction will be sent to the registered email address.

E-SERVICES	=		D Superson E
0	Order of Payment Slip		th Order of Poppenti Sty $>$ Index
DURENU OF MAN GRATION	PAYMENT OF FEES	D * 1	REMINDER
terson.	104	SIGTO M.	Balana disking the RMY MOM, please take role of the informing
8 Hote	HEAD TAX	#250.04	 All applications are subject to verification. No Refault Policy. The client as inovited as and symmetrified all foces, including the initial foc.
(g territos	RYSPC	P1,400.04	of the Pold Bewice will not be refunded once the sayment has been made. 3. For Clenits using Law Benk Link Bulknas, there is a stary extended downline at 11.30 PM -
··· Mr Transactions	EMIGRATION OLEARWICE CERTIFICATE	PROJE	 Soci AH - B GAE. You may need to manually go to a services inmigration gow philafor your payment.
	EXPLICIT LINE FOR	#500 BK	barrandler to check your application status. 5. After the payment, the status of your application will be reflected on your transaction within 24
C: Chrime Like Boardings	LEPLESCHOTTLE	P20.04	hars.
D. Non Approval Networks	TITN	#0,00.84	an and a set
C Doe Mercel	Non-Addized be is below the deep days of the set of expansion ends		maya <mark>ocasn</mark>
Annal Depart Carbines			1044 (1)
Requestly. Acids Questions (F102)			VIJA 💓 🖬
👎 Feedaali			B LANDBANK
		dia Relation	
	©355 Avias i Janu i vrigitin liqui:	en mer intrappente	